



Objectives of Webinar 1

Understand the Basics of 4-H Events Council:

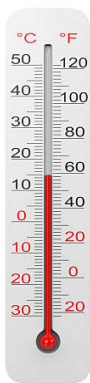
1. Purpose of 4-H Council: For Youth and Programming Efforts
2. Roles and responsibilities
3. By-laws: Membership, Voting Rights, Committees
4. Agents' role

Objectives of Webinar 2

1. Understand 4-H Council Finances
2. Learn ways to make 4-H Events Council more effective
3. Learn new ways for engaging council members as they represent their club and help advance 4-H youth development program outcomes through educational events
4. Respond to feedback and questions



Taking the Temperature



Select a response to the effectiveness of your local Events Council

- ✓ **Going Great!** Great discussion at each meeting and tasks move forward by members
- ✓ **Need Improvement!** Representatives attend, but do not express opinions. The agent is expected to do all the work after the meeting.
- ✓ **HELP!** Poor attendance, no one engages in discussion. Agent expected to do everything.
- ✓ **Somewhere in the middle**



Purpose of a 4-H Events Council

“4-H provides many different types of programs to meet the needs of youth as they grow and develop. What happens in 4-H programs, how they are planned and led, makes a huge difference in the impact of the program on youth!”



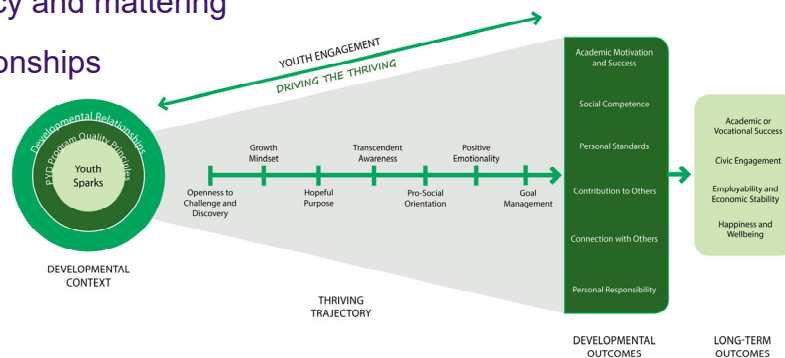
Dr. Mary Arnold, professor and 4-H Youth Development Specialist at Oregon State University



Purpose of a 4-H Events Council

4-H Thriving Model: Youth Program Quality Principles

- Opportunities for skill building
- Support for efficacy and mattering
- Supportive Relationships



Purpose of a 4-H Events Council

1. To aid in the development of all local 4-H youth development educational programs that are approved by the local Extension Board by giving leadership to the planning and conducting of:
 - educational events,
 - volunteer leader training, and
 - teen leader training
2. Strengthen the overall 4-H Youth Development Program



Position Description of Representative

General Responsibilities

1. Prepare for Council Meetings
2. Attend and Participate
3. Report back to 4-H Club
4. Serve on Council Committees



Position Description of a Representative

General Responsibilities

5. Know Contact People
6. Commit to Time Required
7. Qualifications



Responsibility of a 4-H Events Council

- Planning & Conducting 4-H educational events
 - * Educational events should align with Action Plans as developed by Agent & 4-H PDC
- Raising & management of funds to support events (finance information will be covered in 2nd webinar)



Responsibility of a 4-H Council

- Representing Others
- Encourage club participation in activities

Know far enough in advance that council reps can take information back and forth. Especially for BIG Decisions, Fundraisers, Fair Changes



Suggested By-Laws

- Constitution
- By Laws

SUGGESTED BYLAWS

For the
4-H Events Council

The local unit 4-H Events Council has provided a laboratory for youth leadership development for many years. If it has been a voluntary group established to accomplish learning activities that were beneficial to all clubs, but not feasible for individual clubs to do alone. Through the planning and conducting of these county wide activities, more leadership opportunities have been available for teens and adults beyond the local club level.

These bylaws are suggested to help counties define the roles of the 4-H Events Council so that it can complement the programs selected by the 4-H Program Development Committee and approved by the County Extension Council Executive Board.

The 4-H Events Council can be comprised of from one to three major components, which work together for the benefit of the 4-H youth program:

- Events Committees
- Leadership Committee
- Teen Committees (or Junior Leaders)

General Council

The purpose of the 4-H Events Council is to aid in the development of all county 4-H youth programs (approved by the County Extension Council Executive Board) by giving leadership to the planning and conducting of educational events and activities, volunteer leader training, and teen leadership development.

Meetings would be held monthly or as deemed appropriate by the membership. Each meeting would consist of three parts:

1. The total council meets to share the agenda for each of the three components so that all are aware of items being planned or discussed.
2. Each component meets separately to plan and prepare for the event or training appropriate for that component at that time of year.
3. Each component shares results of their sub-groups with the total Council.

Cooperative Extension Service, Kansas State University, Manhattan

Article III
Membership

Membership would be two adults and/or two other youths from each 4-H club, plus the chair from each organized event or activity committee (4-H Day, enrichment program, fair, etc.). Club representation and participation in 4-H Council meetings and activities are on a voluntary basis. However, clubs choosing not to participate should not expect to receive benefits made possible by Council efforts. Counties may want to consider a one-vote-per-club policy.

The 4-H Events Council would elect officers deemed necessary yearly. Officers probably would consist of president, vice-president, secretary, treasurer, and reporter.

Article IV
Officers

Article V:
Events Committees

Section 1

Section 2

Section 3

Section 4

Section 5

Membership

Each committee would be formed or re-formed or discontinued on a yearly basis by volunteers wishing to help.

Officers

Each committee would elect a chair and co-chair (or chair-elect for continuity) and possibly a recorder as deemed appropriate.

Number of Committees

Specific committees would be formed as deemed appropriate by each individual county. Those commonly used would include:

- 4-H Day
- Assessment Program
- Trips and Awards
- Division of Driver Appreciation Program
- National 4-H Week
- Style Revue
- Camp
- Leader Recognition Program
- Spring Show
- Exchange Trip
- Fund Raising



Suggested By Laws

1. **Membership of 4-H Events Council:** Two youth and two adults from each club
2. **Voting rights options:** One vote per club, one vote per representative, or only youth vote
3. **Suggested committees:** Should be formed based on local needs:
National 4-H Week, Officer Training, Achievement Celebration, 4-H Day, 484H, Exchange Trip, Budget & Finance, Fundraising – Food Stand



4-H Events Council Officers

Typical Officers/Leaders

- President
- Vice President
- Secretary
- Treasurer
- Reporter
- Adult Sponsor



How often are Meetings?

Select a response that best represents how often your 4-H Events Council meets?

- Monthly
- Every Other Month
- Quarterly
- 1-2 times per year



Agents' Role

- Know purposes and function of the 4-H Events Council.
- Know responsibilities of 4-H program development committee and local unit Extension Executive Board.
- Know the agent's job description as it relates to 4-H.
- Support Council officers and chairs as they guide their membership through their work toward achieving their purposes.
- Remind officers and chairs of possible agenda items.
- Provide resources: educational materials, equipment, office administrative work, and listing of human and material resources available.



Agents' is NOT:

- Chair meetings
- Act as recorder
- Develop plans for Council approval
- Accept other responsibility for activities properly belonging to the 4-H Events Council



Thoughts, Ideas, Questions?



Thank You

Webinar II:

Wednesday, February 26, 2020

9:15-10:15 am

Resources will be uploaded and available here:

<https://www.kansas4-h.org/resources/4-h-library/untitled.html>

